



FORT VALLEY STATE UNIVERSITY™

A State and Land-Grant Institution • University System of Georgia

To log into your email on your mobile device

Setting up Email on iPhone –

If there is a previous FVSU email account, it must be removed

Click on Exchange

Enter email address (description will auto populate with FVSU) – (Click Next)

Enter AD Password – (Click next)

Server and Domain do not need to be completed

In the username field put in the users full email address

Reenter AD Password – (Click Next)

This should complete the configuration

Setting up Email on Android –

Go to your settings Click accounts & choose corporate

Select your accounts & use three buttons top right to Select remove account

Then inside accounts, choose to add corporate account

Choose manual setup & select exchange

Enter your username & password

Server: Outlook.office365.com

Remote security administration click OK

Choose account options & next

This should complete the configuration

EEO Statement

Fort Valley State University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award baccalaureate and master's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Fort Valley State University.

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